

CLEAN & SAFE DOWNTOWN: LOAN APPLICATION



1. APPLICANT

Name: _____

Address: _____

_____ Zip Code: _____

Contact Name: _____ Phone Number: _____

Fax Number: _____ Email Address: _____

Legal Form: Sole Proprietorship Partnership

 Corporation: Profit Non-Profit

In which State are the incorporation and/or organization documents filed? _____

Social Security Number/Tax Identification Number: _____

2. OWNER OF PROPERTY (if not applicant)

Name: _____

Contact Name: _____

Address: _____

_____ Zip Code: _____

Phone Number(s): _____

3. BUILDING/BUSINESS TO BE REHABILITATED

Name: _____

Address: _____ Zip Code _____

Property Tax Account Number: _____

Describe what your business does: _____

Approximate value of building: _____

Approximate amount of debt on building: _____

Approximate value of business: _____

4. **RETENTION/RECRUITMENT OF JOBS:**

Current number of local employees: ____ Current number of company-wide employees: ____

5. **BRIEF DESCRIPTION OF PROPOSED EXTERIOR STOREFRONT IMPROVEMENTS:**

6. **ANTICIPATED PROJECT COMPLETION DATE:** _____

7. **ESTIMATED COST OF STOREFRONT IMPROVEMENTS:** \$ _____

8. **IN ADDITION TO THE PROPOSED STOREFRONT IMPROVEMENTS, IS INTERIOR OR OTHER WORK ALSO PROPOSED?** Yes No

Estimated cost of other work: \$ _____

Total estimated cost of all work: \$ _____

9. **PLEASE ATTACH A "BEFORE" PHOTO OF THE BUILDING BEING CONSIDERED FOR FUNDING.**

10. **VANCOUVER BUSINESS LICENSE:**

a) Are you required to have a City of Vancouver Business License? Yes No

b) If yes, please enclose a copy of the License.

c) If no, please explain why not: _____

11. **APPROVALS**

The applicant understands that the Vancouver's Downtown Association as well as the City of Vancouver must approve the proposed exterior storefront improvements. Certain changes or modifications may be required prior to final approval. A commitment of funds will not be processed prior to the City of Vancouver's receipt and approval of necessary bids for the approved work. Any work commenced prior to a commitment letter being issued will not be eligible for reimbursement, and any work deviating from the approved work must be *pre-approved* by the City of Vancouver in order for the work to be eligible for reimbursement.

12. **SOURCE OF FUNDS**

The Clean & Safe Downtown Revitalization Program is a reimbursement-based loan program. Applicant is responsible for initial payments and might be asked to produce evidence of sufficient funds to cover the work proposed.

CERTIFICATION BY APPLICANT

The applicant certifies that all information in this application, and all information furnished in support of this application, is given for the purpose of obtaining a Clean and Safe Downtown Loan or Grant and is true and complete to the best of the applicant's knowledge and belief.

If the applicant is not the owner of the property to be rehabilitated, or if the applicant is not the sole owner of the property, the applicant certifies that s/he has the authority to sign and enter into an agreement to perform the rehabilitation work on the property. Evidence of this authority must be attached.

Applicant Signature

Print Name

Date

Property Owner Signature (if not Applicant)

Print Name

Date

PLEASE RETURN APPLICATION TO VDA TOGETHER WITH A COPY OF THE CURRENT CITY OF VANCOUVER BUSINESS LICENSE:

Contact Information:

Lee Rafferty
Vancouver Downtown Association
811 Main Street
Vancouver, WA 98660



**811 Main Street
Vancouver, WA 98660
www.vdausa.org**